



MINUTES

CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION JULY 17, 2013

**Call to Order/
Pledge of Allegiance:** The meeting was called to order at 5:00 p.m. by Chairperson Thomas, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

Commissioners Absent: Commissioner Hart was absent

Commissioners Present: Commissioners McGovern, Berge, Brenden, Carr, Cook, and Thomas were in attendance.

Others Present: Tom Herbel, City Engineer
Brian Ragland, Utilities Manager
Ken Dills, Project Manager
Bill Janusz, Principal Civil Engineer
Darren Sam, Senior Traffic Engineer
Chris Davis, Sr. Admin Analyst
Dahle Bulosan, Accounting Manager,
Silvia Giragossian, Accounting Technician II
Kirsty Wapner, Administrative Assistant

B. PRESENTATIONS-COMMENDATIONS

None.

C. MINUTES

C-1. Motion by Commissioner Cook, seconded by Commissioner Brenden to approve the minutes of June 19, 2013 as presented.

VOTE: The motion carried.

AYES: 6

NOES: 0

ABSENT: 1 (Hart)

ABSTENTIONS: 0

D. ORAL COMMUNICATIONS

None.

E. DIRECTOR'S ITEMS

None

F. INFORMATION ITEMS

- F-1. Upcoming City Council Study Sessions – Tom Herbel noted the CIP will be presented at the Study Session on August 5. The General Plan will also be presented by the Planning and Building Director. The Bicycle Master Plan and the Long Term Financial Plan Update will be presented on August 19.
- F-2. Active Capital Project Report – Tom Herbel provided updates on the capital project report. He noted that the Goldenwest Garfield project construction is starting now. Goldenwest will begin in about a month. Hanover and Keelson Lane projects are under construction. These should be completed in about three months. Lakeview Drive project should start construction within two weeks. Central Park Parking Lot is in demo right now. Trees will be replaced. Lambert Park Slope Repair- complete. Trees will be going in. Warner Avenue Gravity Sewer Main/Lift Station C is out to bid. Algonquin/Boardwalk Lift Station has underground work complete. Water Main Replacement at Sunset Beach Area Phase II was waiting on Edison and is now starting construction.
- F-3. Updated CIP Summary Sheets – Tom Herbel noted that there were about 25 changes in the CIP and staff was adding them to the Commissioners' CIP books. A memo will be sent tomorrow to the Commissioners including all the noted changes.
- F-4. Bicycle Master Plan – Tom Herbel introduced Darren Sam to discuss the Bicycle Master Plan. Staff is seeking comments. Sam noted the other options presented have been tested in other cities. Commissioner Cook noted Sacramento, Boulder, and other cities have good bike plans. Commissioner Brenden inquired about safety issues in Class 3 presented. Mr. Herbel stated staff could ask the City of Long Beach for their statistics on this option. The PowerPoint that was presented, is attached to these minutes.
- F-5. Infrastructure Calculation- Dahle Bulosan, Accounting Manager, presented on the City's 15% infrastructure calculation. He reported that the City spent 15.4% of the General Fund revenue; meeting the requirements. He noted there are no changes for this year and things are looking better; adding that we are doing well as a City to maintain the 15%. \$640,000 was transferred to the Infrastructure Fund. Commissioner McGovern stated some previous concerns relating to debt services taking away from the public works maintenance. Commissioner McGovern felt the calculation was not correct.

G. ADMINISTRATIVE ITEMS

- G-1. Infrastructure Fund Report- Ken Dills presented on the Infrastructure Fund Report and noted it was established in 2002. The main source to this fund is the General Fund. Last year, \$640,000 was transferred from the General Fund to the Infrastructure Fund. He added that the Infrastructure Fund is being used as a holding account for developer fees and expenditures related to the proposed Bella Terra Crossing Project. Any unspent funds are to be returned to the developers. The Heil Pump Station and Bella Terra Crossing are projects which are budgeted for FY 2013/14, as well as \$1.5 million to begin work on the new Senior Center.

Motion by Commissioner McGovern, seconded by Commissioner Brenden, to recommend to City Council approval of the Infrastructure Fund Annual Report.

VOTE: The motion did not carry.
AYES: 2
NOES: 4 (Cook, Carr, Berge, Thomas)
ABSENT: 1
ABSTENTIONS: 0

- G-2. Sewer Service User Charge Adjustment for Fiscal Year 2013/14- Chris Davis presented the annual Sewer Service Fund Audit. He stated the CPIU reflects an annual increase of 1.0% for the month of May 2013. Staff is recommending to suspend the CIP increases and to hold rates where they currently are. There has been an issue with calcium build ups in certain sewer lines, which is need of removal. Staff is not aware if South Orange County has these same calcium issues. Older pipes typically have these problems, which are cleaned and slip lined. Brian Ragland noted staff is hoping to identify all locations and come up with a capital project. Sewer Fund revenue is okay. Tom Herbel stated that the subject would be revisited at a later time.

Motion by Commissioner Cook, seconded by Commissioner Carr to recommend to the City Council the programmed increase to the Sewer Service User Charge be suspended for Fiscal Year 2013/14.

VOTE: The motion carried.
AYES: 6
NOES: 0
ABSENT: 1
ABSTENTIONS: 0

H. WRITTEN COMMUNICATIONS

None.

I. COMMISSION AND STAFF COMMENTS

Commissioner Brenden commended the Public Works staff for fixing a reported pothole within a day or two.

Commissioner Berge reported some contractors leave bad trails behind after their work has been completed and he inquired if the City back charges them. Tom Herbel noted sometimes work is done as a temporary fix. He also added that our inspectors do go out and inspect jobs. Commissioner McGovern asked if the contractors who have done poor jobs can come back for more work. Herbel stated the City has to hire the lowest responsible bidders.

J. ADJOURNMENT

The meeting adjourned at 6:10 PM to August 21, 2013 at 5:00 PM at the Utilities Yard.

Jennifer Thomas
Chairperson

Kirsty Wapner
Administrative Assistant



City of Huntington Beach Bicycle Master Plan

Bicycle Master Plan Overview

- **Introduction**
- **Existing Conditions**
- **Recommendations**
- **Bikeway Funding**

Facility Types

Multi-use Path (Class 1)

- 8' Paved + 2' graded edge min. each side
- More width recommended where high bicycle or mixed use volumes occur



Bicycle Lane (Class 2)

- Minimum 5' where curb occurs (4' without curb)
- Wider lane recommended with high bike volumes



Bicycle Route (Class 3)

- Signed only or can include "Sharrows"
- Wider than standard outside lane recommended



Example Class 1 Multi-use Path



**Huntington Beach Multi-use Beach
Path**

Example Class 2 Bicycle Lane



Pacific Coast Highway

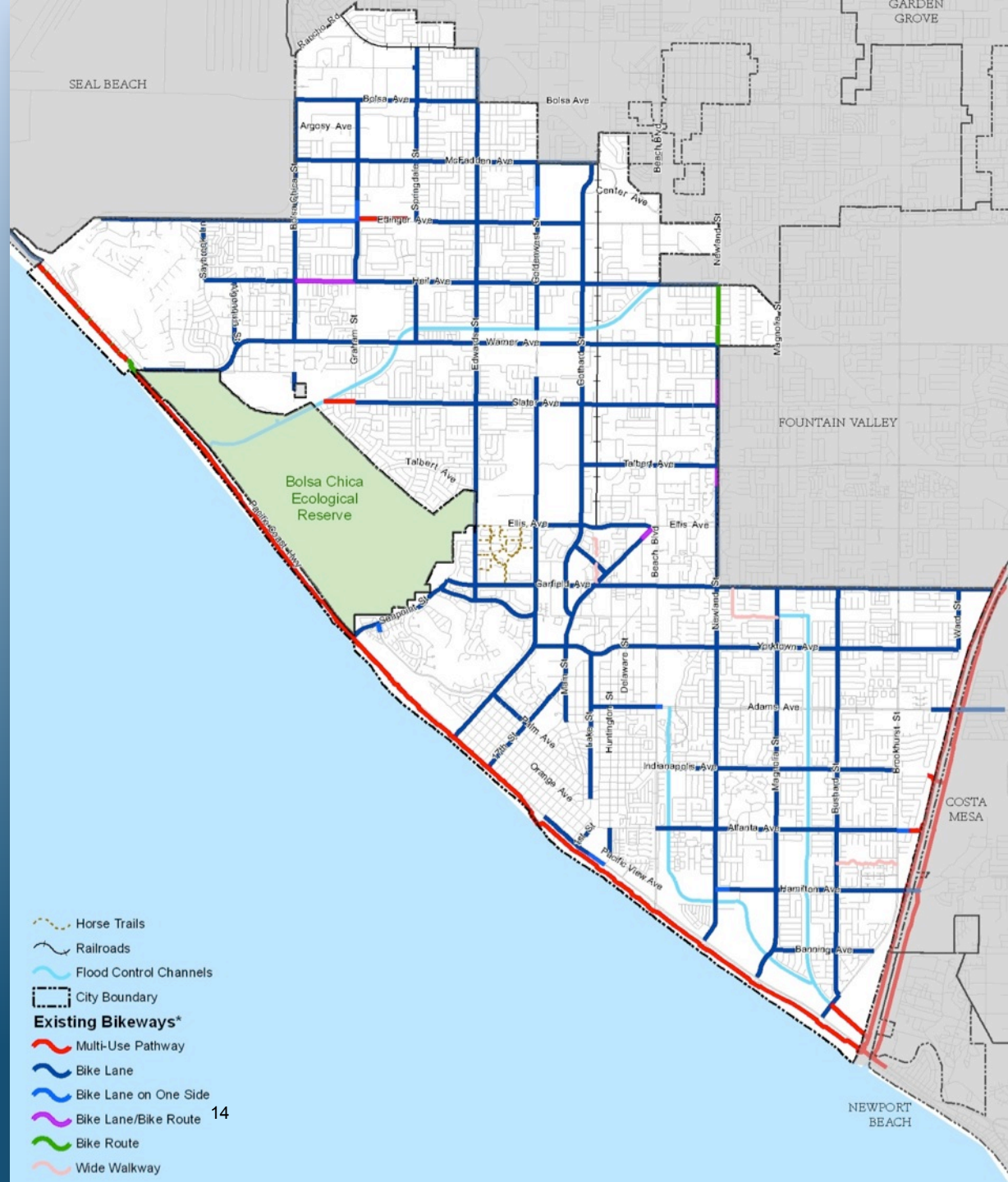
Class 3 Bicycle Route



Existing Bikeways



Bicycle Master Plan



Recommendations

- **Improve Facilities**
- **Bicycle Programs**
- **Other (bike map, events, signage)**
- **PCH Alternatives**



Facility Recommendations

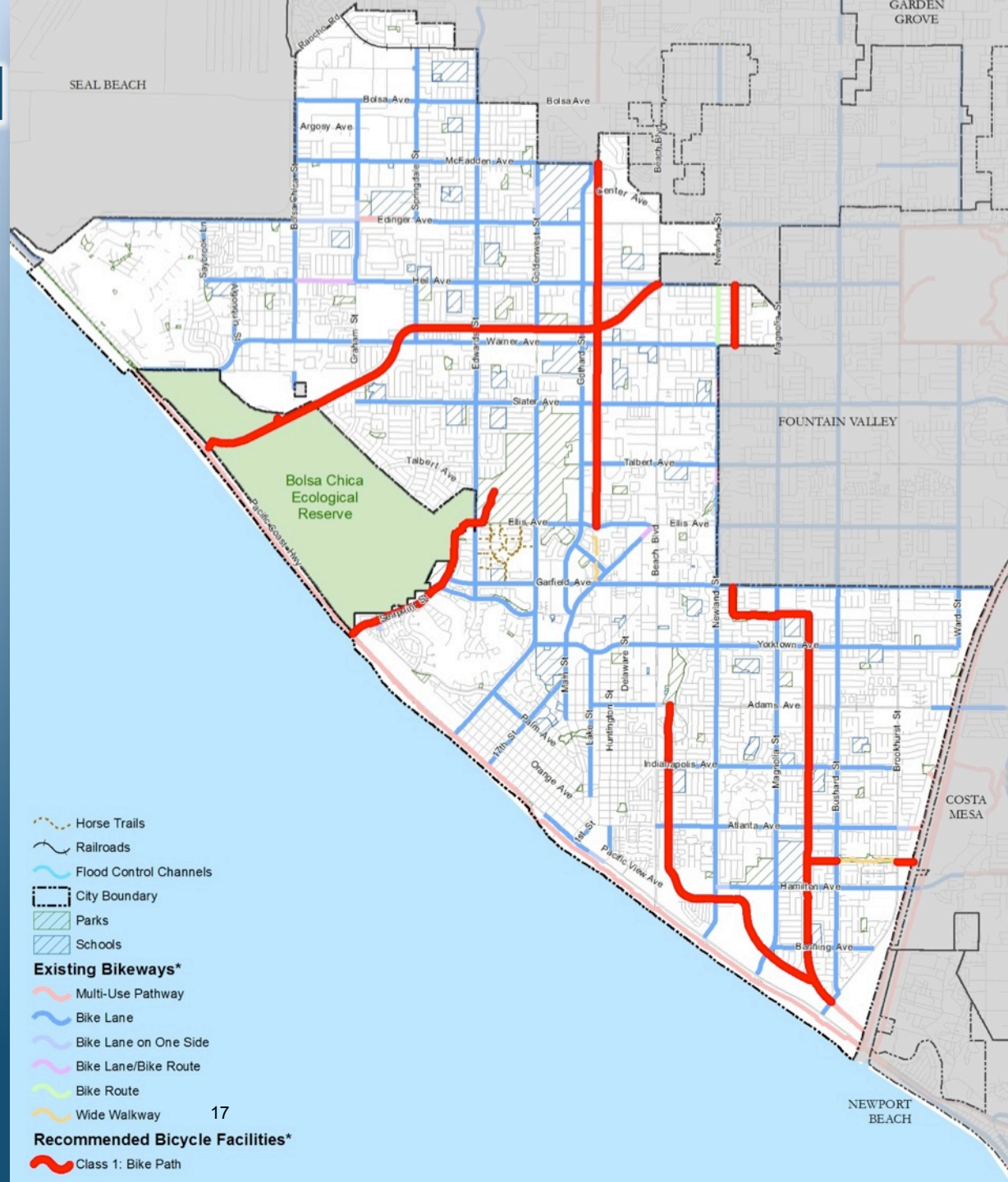
- Improve existing facilities
- Fill remaining bicycle lane gaps
- Add more separated facilities, such as multi-use paths along canals
- Add bicycle boulevards
- Add more bicycle parking, especially at the beach and downtown



Recommended Class 1 Multi-use Paths



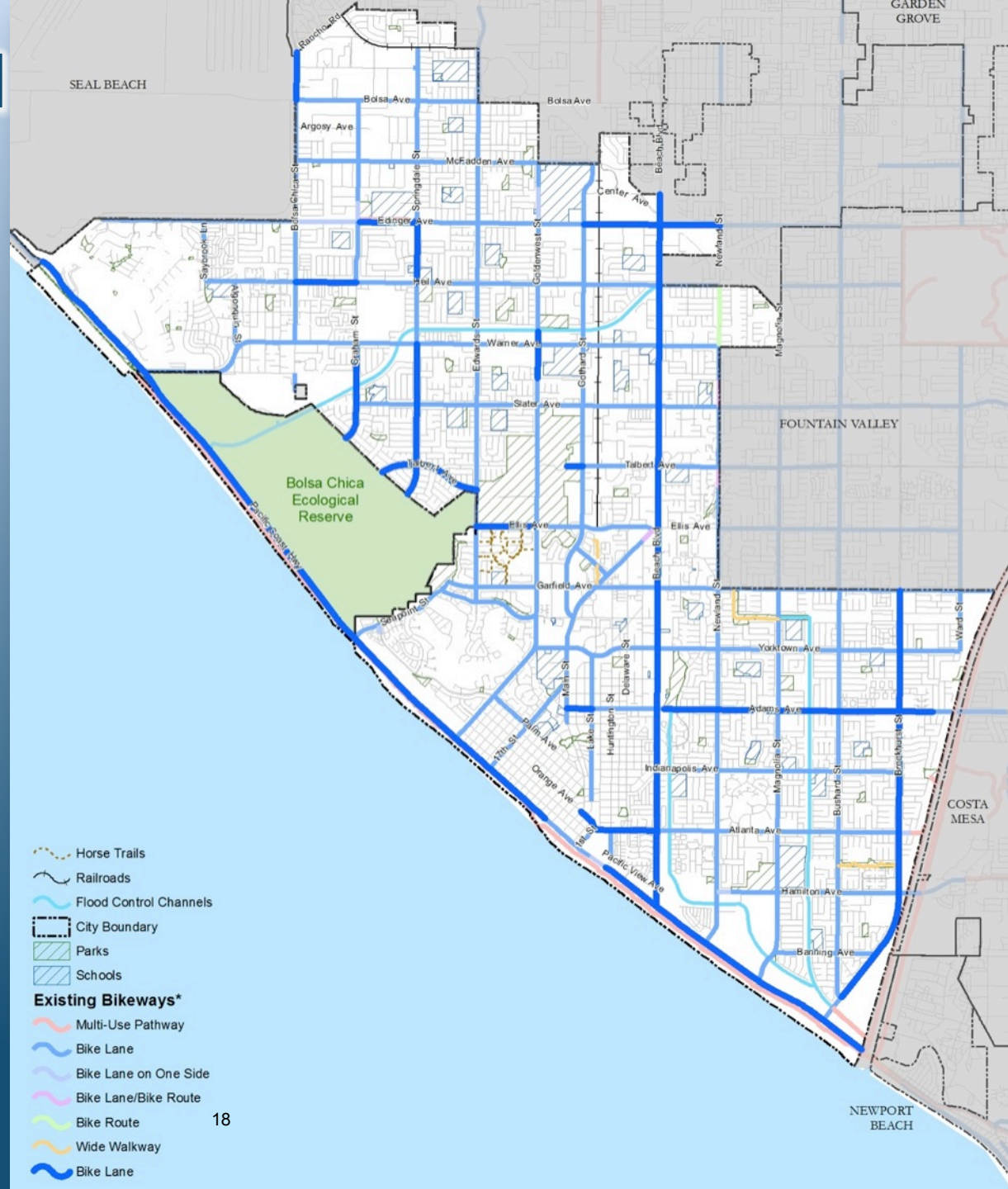
Bicycle Master Plan



Recommended Class 2 Bicycle Lanes



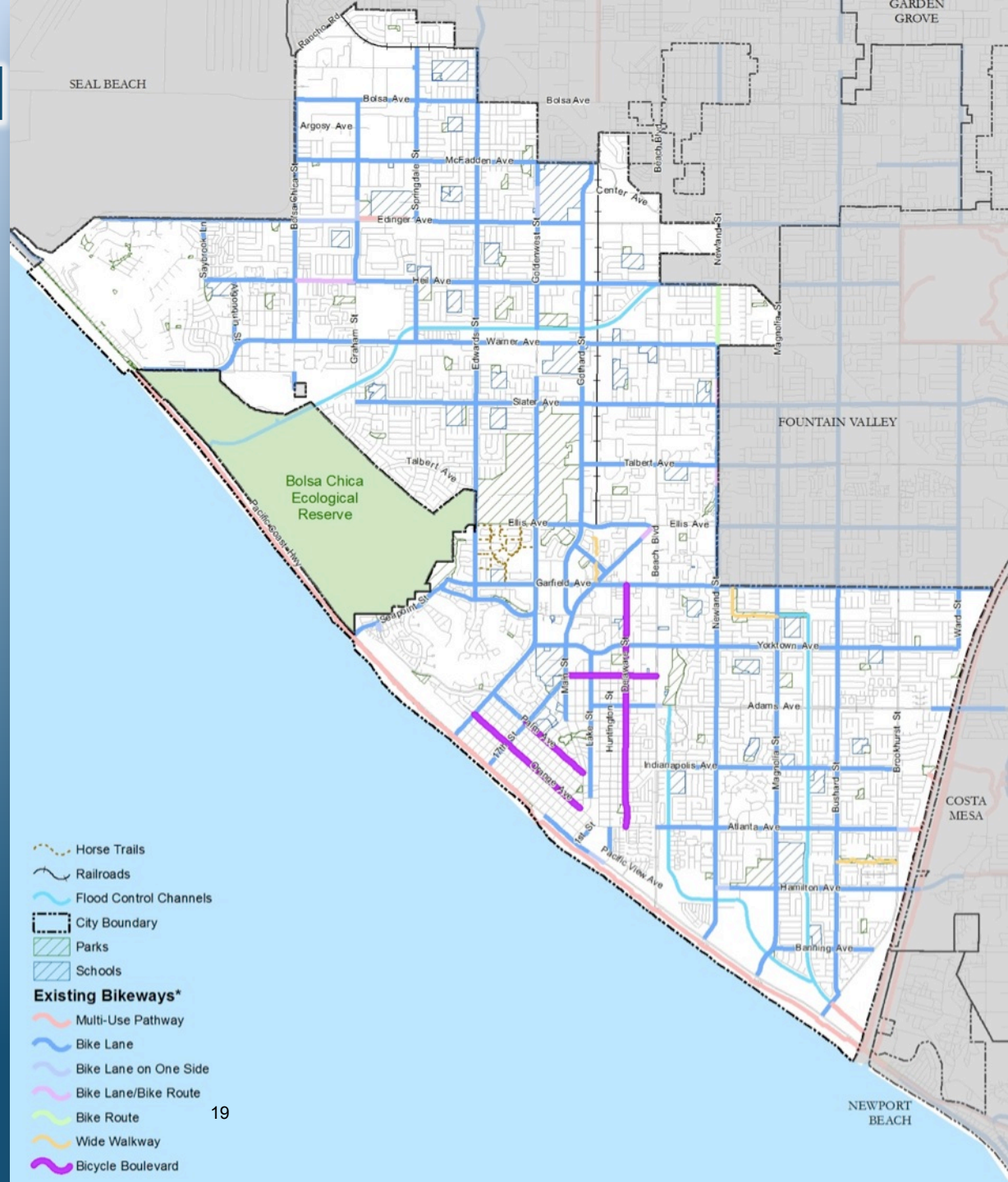
Bicycle Master Plan



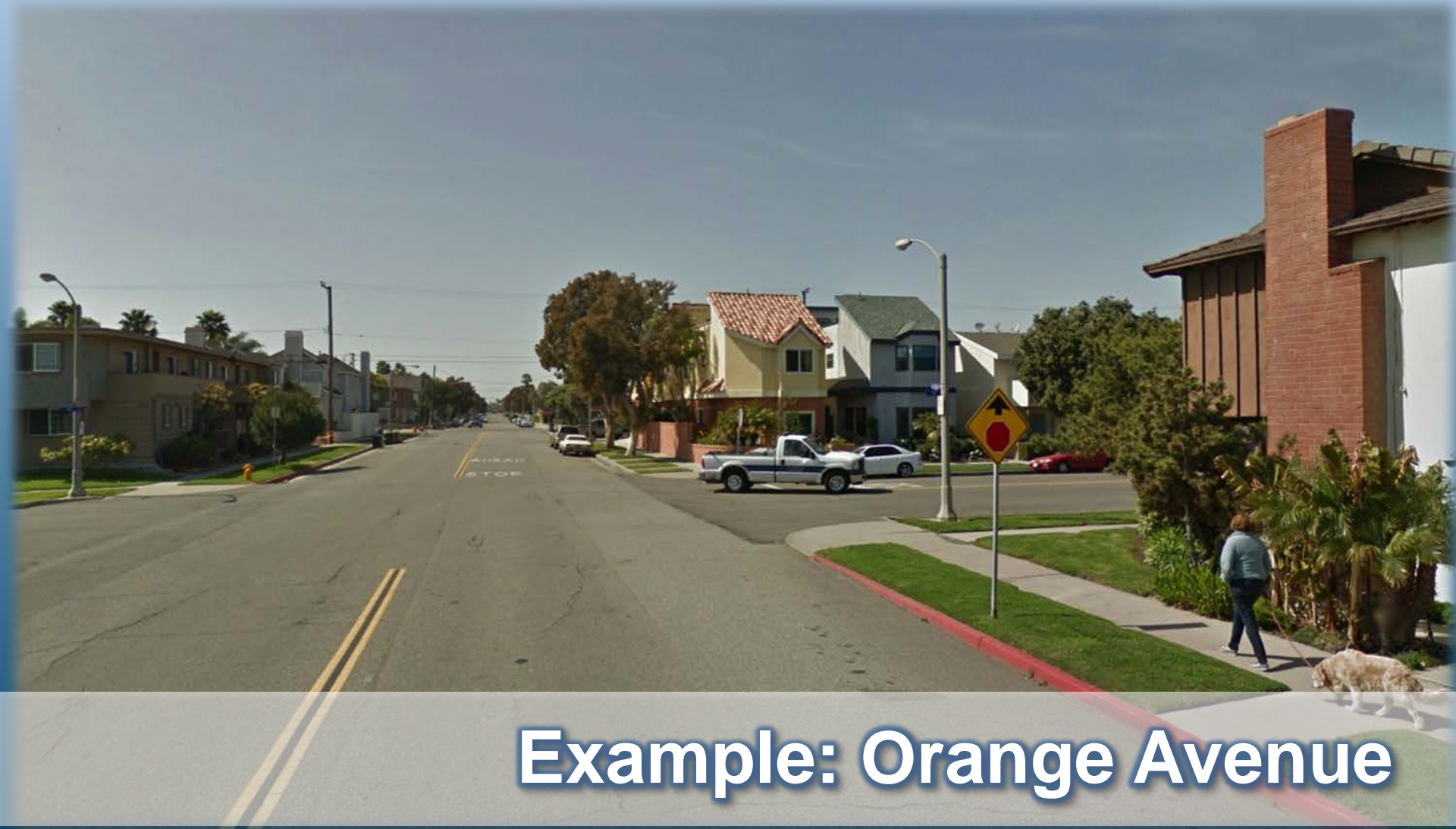
Recommended Bicycle Boulevards



Bicycle Master Plan



Recommended Bicycle Boulevards



Example: Orange Avenue



Bicycle Parking



Bicycle Parking Facility



In-Street Parking (Bike Corral)

Program Recommendations

1. Institute public education campaign aimed at cyclist, pedestrian and driver behavior
2. Promote “Bicycle Trains” to and from school
3. Integrate cycling network improvements into land use planning and development



Other Recommendations

- Provide a regularly updated network map
- Support business incentive programs
- Host more bicycle promotion events
- Improve bicycle way-finding signage



PCH: Bikeway Alternatives

Bicycle Lanes

(Parking retained, but minimal buffering)



PCH: Bikeway Alternatives

Buffered Bicycle Lanes

(Loss of 99 parking spaces on east side)



PCH: Bikeway Alternatives

One-way Cycle Track and Bicycle Lane Hybrid
(Parking retained, but requires 11' lanes)



Next Steps

- **Collect Comments and Final Plan**
- **City Council for Adoption**
- **Caltrans Certification**



Questions or Comments?





City of Huntington Beach

Bicycle Master Plan